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MEMORANDUM FOR: Executive Director-Comptroller

Deputy Director for Intelligence

Deputy Director for Plans

Deputy Director for Science and Technology

Deputy Director for Support

SUBJECT

: Nominations for National Civil Service League

Special Achievement Award

- 1. The National Civil Service League has recently created the Special Achievement Award in addition to its Career Service Award. As such, it was not included in my memorandum to you this spring inviting nominations of candidates for the Agency's Public Service Awards program.
- 2. The special Achievement Award was created to stimulate able young people to choose government careers, encourage all in government to pursue excellence, promote public appreciation of quality in government, and honor career civil servants for significant contributions. The nominee must have made some special achievement or produced work bearing his or her personal mark work which has brought credit to the Agency and to the public service. Exceptional contributions even in the early years of service will be considered.
- 3. A copy of the brochure concerning the Special Achievement Award is attached for your information and guidance. I would appreciate receiving the names of any nominees by 15 October 1971.

Harry B. Fisher Director of Personnel

Att

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MEMORANDUM TURE Executive Director-Comptroller

THROUGH : Sepaty sirector for support

Achievement Award

1. This memorandum is for your information.

2. The National ivil ervice League pecial Achievement Award mentioned in Mr. Taplin's letter of 20 eptember to the Director is a new award. As such, it was not included in my memorandum to you and the Deputies this spring inviting nominations of candidates for the Agency's Public ervice Awards program. This new award will be brought to the attention of the Deputies at this time and if nominations are suggested, they will be forwarded for your review.

/S /
clarry B. Fisher
Lirector of Personnel

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## UNITED STATES CIVIL SERVICE COMMISSION Office of Incentive Systems Washington, D.C. 20415

September 27,1971

SUBJECT: National Civil Service League Awards

FROM: Richard P. Brengel, Director

Office of Incentive Systems

TO: Department and Agency Incentive Awards Administrators

## Nomination Deadline December 1, 1971

Attached are copies of two announcements for this year's NCSL awards. The blue announcement covers the regular Career Service Award, and the red brochure introduces a different award, called the Special Achievement Award.

Please note that agencies may nominate one candidate for each of the Awards. The League will select ten awardees from amongst all the nominees.

Also note that the announcement has a tear-off portion that must be attached to the nomination to identify it as either being a nomination for the NCSL Career Service Award, or the NCSL Special Achievement Award. Any questions you may have concerning the League awards should be directed to Miss Ada Kimsey of the League, telephone number 833-1450.